

2026 PART-TIME PAYROLL SCHEDULE						
PAY #	Pay Period		Employee timesheet due date:	TIMEKEEPERS/ Supervisor Timesheet Approvals By:	PAY DATE	
	From	To				
1	7-Dec-25	20-Dec-25	9-Dec-25	10-Dec-25	FRIDAY	2-Jan-26
2	21-Dec-25	3-Jan-26	4-Jan-26	6-Jan-26	FRIDAY	16-Jan-26
3	4-Jan-26	17-Jan-26	18-Jan-26	20-Jan-26	FRIDAY	30-Jan-26
4	18-Jan-26	31-Jan-26	1-Feb-26	3-Feb-26	FRIDAY	13-Feb-26
5	1-Feb-26	14-Feb-26	15-Feb-26	17-Feb-26	FRIDAY	27-Feb-26
6	15-Feb-26	28-Feb-26	1-Mar-26	3-Mar-26	FRIDAY	13-Mar-26
7	1-Mar-26	14-Mar-26	15-Mar-26	17-Mar-26	FRIDAY	27-Mar-26
8	15-Mar-26	28-Mar-26	29-Mar-26	31-Mar-26	FRIDAY	10-Apr-26
9	29-Mar-26	11-Apr-26	12-Apr-26	14-Apr-26	FRIDAY	24-Apr-26
10	12-Apr-26	25-Apr-26	26-Apr-26	28-Apr-26	FRIDAY	8-May-26
11	26-Apr-26	9-May-26	10-May-26	12-May-26	FRIDAY	22-May-26
12	10-May-26	23-May-26	24-May-26	26-May-26	FRIDAY	5-Jun-26
13	24-May-26	6-Jun-26	7-Jun-26	9-Jun-26	FRIDAY	19-Jun-26
14	7-Jun-26	20-Jun-26	21-Jun-26	23-Jun-26	FRIDAY	3-Jul-26
15	21-Jun-26	4-Jul-26	5-Jul-26	7-Jul-26	FRIDAY	17-Jul-26
16	5-Jul-26	18-Jul-26	19-Jul-26	21-Jul-26	FRIDAY	31-Jul-26
17	19-Jul-26	1-Aug-26	2-Aug-26	4-Aug-26	FRIDAY	14-Aug-26
18	2-Aug-26	15-Aug-26	16-Aug-26	18-Aug-26	FRIDAY	28-Aug-26
19	16-Aug-26	29-Aug-26	30-Aug-26	1-Sep-26	FRIDAY	11-Sep-26
20	30-Aug-26	12-Sep-26	13-Sep-26	15-Sep-26	FRIDAY	25-Sep-26
21	13-Sep-26	26-Sep-26	27-Sep-26	29-Sep-26	FRIDAY	9-Oct-26
22	27-Sep-26	10-Oct-26	11-Oct-26	13-Oct-26	FRIDAY	23-Oct-26
23	11-Oct-26	24-Oct-26	25-Oct-26	27-Oct-26	FRIDAY	6-Nov-26
24	25-Oct-26	7-Nov-26	8-Nov-26	10-Nov-26	FRIDAY	20-Nov-26
25	8-Nov-26	21-Nov-26	22-Nov-26	24-Nov-26	FRIDAY	4-Dec-26
26	22-Nov-26	5-Dec-26	30-Nov-26	2-Dec-26	FRIDAY	18-Dec-26
27	6-Dec-26	19-Dec-26	9-Dec-26	10-Dec-26	THURS	31-Dec-26
1	20-Dec-26	2-Jan-27	3-Jan-27	5-Jan-27	FRIDAY	15-Jan-27
2	3-Jan-27	16-Jan-27	17-Jan-27	19-Jan-27	FRIDAY	29-Jan-27

****Note
timesheet due
date**

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timesheet due
date**

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timesheet due
date**

**** Manual cheques will not be issued for late timesheets.**

Timesheets submitted after the due dates, will be paid on the next scheduled pay date.